

## A Global Mobility Platform that Manages the Complete Assignment Lifecycle



AssignmentPro is a web-based assignment management system, covering the complete assignment lifecycle, from preauthorization to compensation, taxes and repatriation. We configure the software to fit your program needs.

### How does it work?

AssignmentPro is an online system, designed to allow mobility programs to be up and running very quickly, while avoiding large up-front hardware and software costs. Fast startups are the result of many pre-configured features that come “out of the box” with AssignmentPro. For example, compensation templates that handle any data provider’s compensation tables are included, also included are standard reports, standard workflows, the flexibility to add your own data tracking fields, and a user report writer allowing you to create your own reusable reports.



### Why do I need it?

AssignmentPro automates the laborious number-crunching tasks that keep mobility professionals from doing what they do best - helping assignees. At the same time, AssignmentPro is an ARM - Assignee Relationship Management tool - that assists mobility staff with the organization of the myriad of documents and communications involved in expat management - leading to more productive mobility professionals and happier assignees. If your global mobility staff rely on spreadsheets to track or struggle with inadequate tools to calculate information you can change to a centralized system to manage your program.

## Integration



AssignmentPro easily integrates with many HRIS platforms, such as SAP, Workday and Oracle. AssignmentPro comes with built-in support for sending data to and receiving data from your payroll systems world-wide, making payroll instructions and compensation collection fully automated. The system can also integrate with your email system, ensuring your supplier and employee communications are available to anyone that needs access to them.

## Web Portals



Online access for your assignees, suppliers and HR staff around the globe. Assignees have access to policy information, compensation details and can submit expense reports securely online.

## Multi Currency Accounting



AssignmentPro manages the reporting of cost projections, expenses, and compensation in multiple currencies, which eliminates many headaches related to reporting assignment costs and other details globally.

## Workflow & Checklist Automation



Monitor and manage your business processes with a built-in workflow system. Standard workflows come prebuilt with AssignmentPro and your current checklists and key event reminders are easily configured during implementation of the system.

## Compensation Accumulation

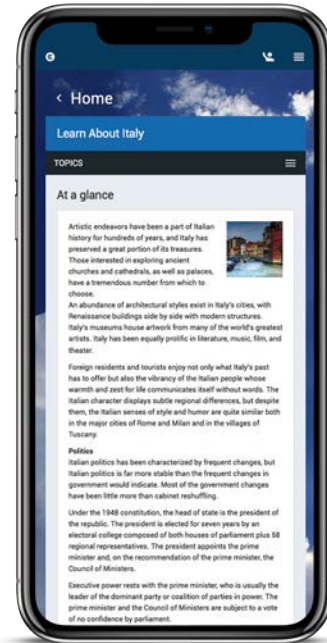


Avoid the year-end scramble and high costs of gathering world-wide compensation for expats. Instead, gather that information throughout the year, automatically remind the parties involved per your schedule, and track where & from whom cost data is missing. Year-end can be much less stressful and less expensive.

## Document Manager



Merge system data into your own predefined documents (such as assignment letters or contracts) and email them automatically. Securely store all documents, receipts and notes related to an assignment in one database for easy retrieval.



## Compensation Automation



Calculate compensation for any number of assignees with a few clicks, then report to payroll with a few more clicks. The compensation module includes ready-to-use compatibility with most calculations from all major data providers.

## Online Expense Entry



Assignees can enter assignment expense reports online, reports can automatically route to the appropriate parties for approval, and notifications can be sent at key times, such as approval, payment or denial of expenses.

## ABOUT EQUUS

Equus Software is the global leader in cloud-based international relocation and mobility solutions. More than 300 organizations around the world rely on Equus tools and technology to automate mundane, transactional work so that global mobility teams, talent management professionals and other key stakeholders can focus on adding value to the business. Founded in 1999, Equus has a proven track record for delivering cutting-edge talent mobility solutions, continuous innovation and exceptional customer service.



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